Bosnia and Herzegovina

Bosna i Hercegovina

FEDERACIJA BOSNE I HERCEGOVINE ZENIČKO-DOBOJSKI KANTON VLADA KANTONA

**Stručna služba za razvoj i međunarodne projekte**

FEDERATION OF BOSNIA AND HERZEGOVINA ZENICA-DOBOJ CANTON

GOVERNMENT

-

## Department for development and international projects



**13 October 2020**

**Department for Development and International Projects of Zenica-Doboj Canton, Kucukovici 2, 72000 Zenica**

**Our ref: 19-24-9295-18/20**

**INVITATION TO TENDER FOR EXTERNAL EXPERTIZE FOR REALIZATION THE ACTIVITIES UNDER THE TALENTMAGNET WORK PACKAGE T1, ZENICA**

Dear Sir/Madam,

I am pleased to invite you to take part in the single tender procedure for the above contract. The complete tender dossier is attached to this letter. It includes:

# Instructions to tenderers and contract notice

1. **Draft Contract Agreement and Special Conditions with annexes:**
   1. General Conditions for service contracts
   2. Terms of Reference
   3. Organization and Methodology (to be submitted by the tenderer using the template provided)
   4. Budget (to be submitted by the tenderer as the Financial offer using the template provided)
   5. Forms and other supporting documents (LEF, FIF, Tender Opening Report, Notification Letter)

# Other information:

* 1. Administrative compliance grid
  2. Evaluation grid

# Tender submission form and declaration of honour on exclusion and selection criteria

For full details of the tendering procedures, please see the **practical guide and its annexes**, which may be downloaded from the following website: <http://ec.europa.eu/europeaid/prag/document.do>.

We look forward to receiving your tender which has to be sent **or hand delivered** no later than the deadline set in point 8 of the Instructions to tenderers. Please send it to the address and with the requirements given in point 8. By submitting a tender you accept to receive notification of the outcome of the procedure by electronic means.

Yours sincerely

Djenana Colakovic



**Bosna i Hercegovina, 72000 Zenica, Kučukovići 2 -** [**www.zdk.ba**](http://www.zdk.ba/)

Tel: **+387(0)32 46 06 30**; Fax: **+387(0)32 46 06 32**; E-mail: [**sluzba.razvoj@zdk.ba**](mailto:sluzba.razvoj@zdk.ba)